



हिमाचल प्रदेश केन्द्रीय विश्वविद्यालय Central University of Himachal Pradesh

पोस्ट बॉक्स नं.- 21, धर्मशाला, जिला - कांगड़ा, हिमाचल प्रदेश - 176 215
PO Box: 21, DHARAMSHALA, DISTRICT KANGRA, HIMACHAL PRADESH - 176 215
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APPLICATION FORM FOR TEACHING POSITION

Advertisement No: Dated:

Post Applied for:

School of:

Department of:

*Fix your latest
photograph and
sign across*

Particulars of Demand Draft:

Draft No: _____ Dated: _____ Amount: _____ Name of the
Bank and Issuing Branch _____ Name of the
Bank on which drawn _____

Applicant should enclose with this application form, processing fee of ₹500 /- for general category and ₹125/- for SC/ST/PWD in the form of Demand Draft from any bank drawn in favour of Finance Officer, Central University of Himachal Pradesh payable at Dharamshala (HP)

1. Personal details: Use CAPITAL LETTERS and write clearly

Name:	English						
	Hindi						
Date of Birth:	Day	Month	Year	Age as on last date of receipt of application	Year	Month	
Place of Birth:	City / Village:			State :	Country :		
Father's Name :	English						
	Hindi						
Mother's Name:	English						
	Hindi						
Religion:							
Nationality :	Gender (Tick, whichever is applicable)		Category (Tick, whichever is applicable)		Marital Status (Tick, whichever is applicable)		
	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> SC <input type="checkbox"/> OBC	<input type="checkbox"/> ST <input type="checkbox"/> General	<input type="checkbox"/> Single <input type="checkbox"/> Married			
If physically challenged, indicate relevant particulars:	Type of Disability				Percentage of disability		

2. Educational Qualifications: Attach self-attested photocopies of each examination

	Name of the Board/ University	Year	Marks Obtained	Maximum marks	%age of marks / CGPA with %age marks	Division	Subjects studied
Matriculation (10 th)							
Higher Secondary/ Intermediate(10+2)							
Bachelor's degree (Name of degree)							
Master's degree (Name of degree)							
M.Phil. in	Topic of the M.Phil. Dissertation:						
Ph.D.	Date of Award of Degree:		Topic of the Thesis:				
Any other							
Details of JRF/NET/SLET/SET	Year Qualified		Subject				
JRF							
NET							
SLET							

3. Present Assignment

Designation	Employer (Name of the Organisation)		Date of Joining Date/Month/Year	Nature of Appointment (Adhoc/ Temporary/ Permanent/ Contractual)	
Basic Pay p.m. (₹)	Pay Band (₹)	GP/AGP (₹)	Gross Salary p.m. (₹)	Increment Date (Date/Month)	

- What has been your important/unique contribution(s) in the present assignment:

4. Past Work Experience (Please start from first appointment to the present position). Add additional rows, if needed.

Post held	Pay Scale/ Band	Basic Pay p.m. (₹)	Gross Salary p.m.	Employer (Name & address of the Organisation)	Experience			Nature of assignment
					From	To	Total Experience in Years/ Months	

• Total Teaching Experience in years on the last date of receipt of application	Years of Teaching Experience of PG classes only	Years of Teaching Experience of UG classes only	Years of Teaching Experience of UG and PG classes Together

• What have been your important/unique contribution(s) in the previous assignment(s):

5. Research Experience after obtaining Ph.D.:

Position held	Emoluments (per month)	Name of the University / Institution	Period of Work		
			From	To	No. of years

6. Research Guidance Experience:

Sr. No.	Course	Number of Candidates	
		Awarded	Under Supervision
1	M.Phil		
2	Ph. D.		

7. Details of Publications: (Number of Publications)

Sr. No.	Type of Publications	Published	Accepted	Communicated
1	Reference Books with ISBN No.			
2	Text Books with ISBN No.			
3	Edited Books with ISBN No.			
4	Research Papers in refereed international journals with ISSN NO.			
5	Research Papers in refereed national journals with ISSN NO.			
6	Papers in other international journals with ISSN NO.			
7	Papers in other national journals with ISSN NO.			
8	Chapters in edited books with ISBN No.			
9	Articles in national magazines/newspapers			
10	Articles in regional/local magazines/newspapers			
11	Papers presented in International Seminars / conferences			
12	Papers published in proceedings of international seminars / conference			
13	Papers presented in national seminars/conferences			
14	Papers published in proceedings of national seminars / conference			

Important Note: Please furnish details of each publication clearly mentioning the title, co-authors, publisher, journal, volume, issue, impact factor of the articles/papers and year of publication

8. Research Projects Completed (Attach Separate Sheet, if necessary):

Title of the Project	Name of the Funding Agency	Amount	Duration	
			From	To

9. Research Projects Ongoing (Attach Separate Sheet, if necessary):

Title of the Project	Name of the Funding Agency	Amount	Duration	
			From	To

10. Details of the Orientation Programmes / Refresher Courses/ Summer Schools attended (Attach Separate Sheet, if necessary):

Name of the Programme	Year	Duration (in days)	Organising Institution

11. Details of the Seminars / Conference / Workshops Organised

Name of the Programme	Year	Duration (in days)	Capacity in which involved

12. Details of Conferences/Seminars/Workshops attended: (Attach Separate Sheet, if necessary):

Name of the Seminar/Conference/Symposia, etc.	Name of the Organiser	Year	Duration in Days	Presented Paper	Key Note Speaker/ Chaired Session

13. Details of the Lectures Delivered

Topic	Year	Event	Place

14. Consultancy Work undertaken (Attach Separate Sheet, if necessary):

Name of the Organisation	Nature of Consultancy	Amount	Duration	
			From	To

15. Membership of Academic Bodies (AC, EC, BOS, etc) of Universities:

(Attach Separate Sheet, if necessary):

16. Proficiency in Computing: (on a scale of 1 -10, where 10 =the most proficient)

Windows based Packages	Proficiency	Statistical/ Mathematical Packages	Proficiency	Others (Pl. specify)	Proficiency
MS-Word		SPSS			
Excel		MatLab			
Power Point		e-View			
Access					
Outlook					

17. Languages Known	Spoken		Written	

18. Details of Foreign Visits (Attach Separate Sheet, if necessary):

Countries visited	Purpose of visit	Duration			Period
		From	To	Total	

19. Membership of Professional Bodies, Societies, etc. (Attach Separate Sheet, if necessary):

20. Awards /Honours/any other academic distinction (Attach Separate Sheet, if necessary):

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21. Participation in Extension work / community services (Attach Separate Sheet, if necessary):

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22. Participation in Corporate Life (Contribution to the institution you served in the matter of co-curricular activities, enrichment of campus life, students' welfare, etc.

23. Any other Experience / Achievements / Qualifications relevant to the post applied for :

24. Administrative Experiences: (In Years)

Positions	Experience	Positions	Experience
Registrar / Finance Officer		Provost / Chief Warden	
Dean of the Faculty / School / Students Welfare		Chief Proctor	
Head of Department		Proctor/Warden	
Director of Centres		Others	

25. References: Please provide names of three persons who are not related to you and are familiar with the work / professional experience / accomplishments

	1	2	3
Name and address			
Contact Address			
Email:			
Phone (landline) With STD Code:			
Mobile Phone No.			
Fax with STD Code			

26. Contact Details of the Applicant:

Address for Correspondence		Permanent address	
Name:		Name:	
House No:		House No:	
Street:		Street:	
City:		City:	
State:		State:	
Pin Code:		Pin Code:	
Email*	Phone No. (With STD Code)	Mobile No. *	Fax No.

* Mandatory

27. Declaration:

I, _____ son / daughter of _____ hereby declare that all the entries made by me in this application are true and correct to the best of my knowledge. If anything is found false or incorrect at any stage, my candidature / appointment may be cancelled by the university without assigning any reason thereof.

Signature of the applicant: _____

Name in Capital letters: _____

Date: _____

Place: _____

(Unsigned application is liable to rejection)

28. Endorsement by the EMPLOYER

(In case of in-service candidates, whether in permanent / contract / temporary capacity, the application must be endorsed / forwarded by the Head of the Department / Employer. Otherwise the application is liable to be rejected.)

Forwarded to the Central University of Himachal Pradesh, Dharamshala, District - Kangra, Himachal Pradesh, India - 176 215

The applicant Dr./Mr./Mrs/Ms. _____, who has submitted this application for the post of _____ in the Central University of Himachal Pradesh, has been working in this organization namely _____ in the post of _____ in a temporary / contract/ permanent capacity with effect from _____ in the Scale of Pay / Pay Band of ` _____. He / She is drawing a basic pay of ` _____ His / Her next increment is due on _____.

Further, it is Certified that no vigilance case or disciplinary proceedings or criminal proceeding is either pending or contemplated against the said applicant. There is no objection for his/her application being considered by the Central University of Himachal Pradesh.

(Signature of the forwarding officer)

Name: _____

Designation: _____

Place: _____

Date: _____

(Seal)

29. Checklist of Documents Enclosed

Sl. No	Documents	Please tick, whichever is applicable
1.	Matric / Secondary / High School (10th Class) Marks Sheet	
2.	Matric / Secondary / High School (10th Class) Certificate	
3.	Sr. Secondary / Intermediate (12th Class) Marks Sheet	
4.	Sr. Secondary / Intermediate (12th Class) High School Certificate	
5.	Bachelor's Degree Marks Sheet	
6.	Bachelors' Degree	
7.	Master's Degree Marks Sheet	
8.	Master's Degree	
9.	M. Phil. Marks Sheet	
10.	M. Phil Degree	
11.	Ph. D. Degree	
12.	JRF / NET / SLET / SET	
13.	Category certificate (OBC category certificate not earlier than six months)	
14.	Experience Certificate(s) from previous employers	
15.	Endorsement from the present employer	
16.	DD for the application fees (in original)	
17.	API Score Sheet (for Professor and Associate Professor only)	
18.	Any other	

NOTE: List of Documents be checked & ticked properly. Any lapse on this account is liable for rejection of your form.