File No.: CSI/1-1/CUHP/2020/95   **Dated:17-11-2020**

Notice

All provisionally admitted/ selected Students for admission to M.C.A- programme are hereby informed/advised to appear before the Screening Committee for the verification of their original documents on Dated 20.11.2020 at 10.00 AM onwards.

Instructions regarding Verification of documents are as follow:

1.   Document verification will be done through the online mode, a link for the same will be sent on the registered email accounts of the students one day prior to the day of document verification.

2. The production of the final year mark sheet is mandatory. In case a student has not got the final year certificate, her/his admission shall not be considered. In such a case, a student may request the concerned university to issue a provisional certificate or the confidential result.

3. If a student does not have any other certificate (like Migration and Character Certificate), a maximum of fifteen days time will be given after 20th November to produce the same.

4. Students need to give in writing (a Self-Declaration format given with this notice) that the documents being submitted are genuine and original, and hence any discrepancy detected at later stage will be subject to cancellation of the admission.

5. Students are directed to send the self-attested copies of their certificates in single attachment at the following email addresse: ps8219411688@gmail.com

(a) **Original Documents to be shown to the Admission Committee and one self-attested copy of each document to be submitted are as:**

 i. Mark sheets of Matriculation and 10+2 and Graduation.
ii. Category Certificate if applicable (OBC certificate should have not been issued later than six months).
 iii. Kashmiri Migrant Certificate, if applicable.
iv. Persons with Disabilities Certificate, if applicable.
v. ID Card (Aadhaar Card, Voter ID card)

(b) **Original Documents to be submitted:**
 i. Migration Certificate   ii. Character Certificate
iii. Self-declaration by student for intervening period/ over a gap of three years, if applicable.
iv. Employers No Objection Certificate if applicable.
v. Two Passport size photographs.

                                                                    Head
                                            Department of Computer Science and Informatics

Self-Declaration

I------------------------------------S/O, D/O --hereby undertake that I have submitted the original and genuine certificates. In case any discrepancy is spotted at a later stage, my admission may be cancelled by the Department.

I will also submit the following certificates within fifteen days, i.e., by 5 December 2020:

1.

2.

3.

4.

Date:

Place:

Signature: